

**MINUTES OF MEETING  
GRIFFIN LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Griffin Lakes Community Development District was held Thursday, January 12, 2017 at 12:30 p.m. in the City of Dania Beach, Department of Parks & Recreation; Frost Park Recreational Complex; 300 NE 2<sup>nd</sup> Street; Dania Beach, Florida 33004. Present and constituting a quorum were:

Linda Armstrong	Chairperson
Madeline DiComo	Vice Chairperson
Benny Barak	Assistant Secretary
Teresa West	Assistant Secretary
Peter Marocco	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Ginger Wald	District Counsel

*The following is a summary of the discussions and actions taken at the January 12, 2017  
Griffin Lakes Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Organizational Matters**

**A. Oath of Office**

The Oath of Office was performed. Mr. Benny Barak, and Ms. Madeline DiComo and Mr. Peter Marocco were sworn in by Mr. Cassel.

**B. Designation of Officers, Resolution 2017-02**

- Ms. DiComo nominated Ms. Armstrong as Chairperson seconded by Mr. Barak.
- Ms. Armstrong nominate Ms. DiComo as Vice-Chairperson seconded by Mr. Barak

On MOTION by Ms. DiComo seconded by Ms. Armstrong with all in favor Resolution 2017-02, designating Ms. Linda Armstrong as Chairman, Ms. Madeline DiComo as Vice-Chairman, Mr. Cassel as Secretary, Mr. Steven Bloom as Treasurer, Mr. Bob Koncar as Assistant Treasurer, Ms. Teresa West, Mr. Benny Barak and Mr. Peter Marocco as Assistant Secretaries was adopted.

**THIRD ORDER OF BUSINESS**

**Public Comment on Agenda Items**

There being no public present, the next order of business followed.

**FOURTH ORDER OF BUSINESS**

**District Manager's Report**

**A. Advance Aquatic Reports**

- Three months of reports were provided and reviewed by the Board.

**B. Sod Installation and Tree Trimming Approval**

- Mr. Cassel received an email from Mr. Rick Goldfarb regarding a quote for sod pallets for the area. The three pallets will be for the area along Leeward on the back at the southwest corner going north, in the area where the trees are gone.
- Mr. Cassel suggested to Mr. Goldfarb since he has the quote the HOA will do the work and the bill will be sent to the District for the three pallets of sod, which is approximately \$483 per pallet.
- Discussion ensued regarding placing sod in the Leeward area.
- Mr. Cassel indicated the trees need to be cut back and he contacted Stacy of Cutters' Edge who provided a price quote for the trees which are growing over the wall, on the west side of Leeward. These will need to be cut back to the wall to ensure we get some sun in the area for the sod to grow.
- Mr. Cassel indicated the price is around what he would expect but at the same time, he would like to go back and ask them to do it for \$1200.
- Mr. Cassel would like to have the trees trimmed, then have the sod installed in area.
- Mr. Cassel indicated Stacy of Cutters' Edge, will be coming every month to review various areas and see what plants need to be removed and/or added, and what has died.
- Discussion ensued regarding the area between the two buildings.

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On MOTION Ms. DiComo, seconded by Ms. West with all in favor, authorizing the District Manager to engage the services of Cutters' Edge to trim the trees in the amount of not to exceed \$1350 and install three pallets of shade sod with timing of the HOA installation in the amount of not to exceed \$1450 was approved.

**FIFTH ORDER OF BUSINESS**

**Attorney's Report**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Supervisors' Requests**

- Mr. Barak asked when will the holiday lights around the trees be removed. He was informed the HOA is responsible for the removal of the lights.

**SEVENTH ORDER OF BUSINESS**

**Audience Comment Period**

There being no audience, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Approval of Financial Report, Check Register and Invoices as of November 30, 2016**

On MOTION by Ms. West seconded by Mr. Marocco with all in favor, the Financial Report, Check Register and Invoices as of November 30, 2016 were approved.

**NINTH ORDER OF BUSINESS**

**Approval of the Minutes of the November 10, 2016 Meeting**

On MOTION by Mr. Barak seconded by Mr. Marocco with all in favor the Minutes of November 10, 2016 Meeting were approved as amended.

**TENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Ms. Armstrong seconded by Mr. Barak with all in favor the meeting was adjourned.

  
Kenneth Cassel, Secretary

  
Linda Armstrong, Chairperson